

## **SCO Subcommittee** September 13, 2018

Co-chair Mary Jane Fletcher convened the meeting. Members introduced themselves. We were joined by Pam Bell, Statewide Lead for Office of Developmental Programs Participant Directed Services, and Michael Barlett Project Manager at Palco.

Pam and Michael attended the meeting to discuss the transition to Palco to manage the Participant Directed/Fiscal Vendor services on July 17, 2018. Planning for this transition began in May of 2018. The enrollment process has been streamlined and required minimal paperwork. Once the announcement was made, the transition moved quickly since the transfer needed to be completed by October 1, 2018. Six regional meetings were held across the state to share information and “meet and greet”. SCO agencies and AE’s helped with the scheduling and their help was appreciated. Automatic updates were able to be completed through HCSIS, which made the process much simpler. Currently there are about 80 plans (out of 863) that are still in need of changing. Palco is presenting on-line training on Time Sheets at various times and days of week to make these as available as possible. A Participant Directed mailbox (email) is being created for future use. Palco is now working on creating a Common law employer manual, updated forms, website, and time sheets up and running. The first date of service for Palco is September 16, 2018, so time sheets will need to be submitted by October 2, 2018 to Palco for the first time period. It will be very important for SSP’s to get the time sheets in to PPL in a timely manner due to payroll tax cut off dates. The transition needed to be done at the end of a quarter or at the beginning of the calendar year.

The goal during this process is that no services be interrupted, and SSP’s get paid on time. A question was asked how SSP’s will be paid if they miss the deadline somehow. Palco will pay but there will be negotiation between ODP, PPL and Palco to work out the details. AE’s are getting lists every couple of days of people who need transitioned to try to help with getting this addressed ahead of time. In the past this was an issue during a similar transition that occurred with the Office of Long Term Living. There were payment issues that took over 4 years to resolve. Pam actually had experience with that issue at the time it happened and is definitely aware of what needs to be done and is hoping to avoid a repeat of those problems. Palco has had experience with transitions before also and is working hard to make sure that the tax issues are addressed very quickly.

It was mentioned that SC’s are experienced in making adjustments to plans. There is an issue with public transportation in the SE region – as of Monday nothing has been loaded into HCSIS. Pam will do follow up. Michael wanted to thank the group for all the help from SCO’s. The assistance has made this transition easier for families and individuals.

After Pam and Michael left, the discussion turned to the other transition that is pending – utilizing KePro for the SIS assessments. Very little information has been shared about this and there are SIS assessments that need to be scheduled and KePro has only been authorized to schedule for the first two weeks.

Brian Dengler (ODP Employment Lead from Western Region) has been calling some SCO’s asking if they are speaking to Managed Care Organizations about joining them. This makes some wonder if

there is a thought of moving SCO's to managed care, or if it is related to OLTL services. There has also been an issue with CHC affecting staffing. Some staff are leaving to work at the MCO's due to salary.

Individuals who have PFD waiver have left the ODP waiver to go to the OLTL waiver if they think it would benefit them more to get services in that system - the question is should their case be closed? Services should still remain open with the SCO but the ODP waiver is given up.

Congratulations and welcome were offered to Karen Wolf who has recently been promoted at CMU to Deputy Director.

For December meeting a discussion about CHC - and who is eligible and who is not for OLTL versus ODP would be helpful. Those who are eligible and not receiving ODP waiver services will be auto enrolled in CHC. MCOs are not supposed to be directly contacting people, but it has been happening in some cases.

We would also like to ask Jen Fraker about the exploratory questions on the self-assessment.

Please send questions to MJ or Carol before the next meeting so we can send a list to Jen in advance of the meeting.

Next meeting will return to the normal time of 9:15 – 11:15 on Thursday December 13, 2018. Carol thanked everyone for their flexibility with the meeting time today.

Meeting was adjourned.