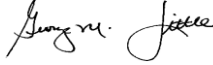


To: All Reentry Personnel

From: George Little, EDS



Date: November 21, 2019

Regarding: Referrals for BCC Services and Inpatient beds

In a continued effort to reduce and maintain the Department budget, to streamline services, and to offer consistent and needed programming, it is imperative that we change the current process for making reentrant referrals for services offered by the Bureau of Community Corrections (BCC).

Effective immediately, any referrals made to the BCC for AOD or Mental Health (MH) services should be made as a last resort. This includes any inpatient placements as well. It is the responsibility of the person making the referral to find placement through other community resources first, when possible. In many cases, reentrants either have, or are eligible for medical assistance. Medical assistance will allow a range of services to be funded under their contracts.

If a reentrant is in need of services, reach out to the statewide single county authority (SCA) helpline first. The number to call is 800-662-HELP (4357). A more complete list of every SCA, every county MH office, and their contact person is being formulated and will be forthcoming in the near future. Until those lists are distributed, please use the SCA HELPLINE number that is provided. It can be a starting point for both AOD and MH services, and inpatient beds in the county.

The SCAs should be able to complete an assessment and place the individual in services that are needed, which would alleviate the need to fund the reentrant through the Department. In many cases, if the reentrant does not currently have medical assistance, the SCA would still be able to fund the services out of county budgets until the reentrant is approved for medical assistance.

In the event that alternate placement is not available, a referral may be made to the Central Referral Unit (CRU) in the BCC, as long as the reentrant meets all of the required criteria for placement. When making the referral, the CRU will document information regarding the attempt that was made for prior placement and funding, who was spoken to, and the reason given for refusing the reentrant funding with the SCA. This information should also be documented on the new BCC Referral form. Effective immediately, this referral form will replace any previous version that may have been used. (Form attached)

Bed space is currently limited, and the BCC funding available for services is also limited. Therefore, it is a necessary step to find alternate placement, for both inpatient services and outpatient services, before making any referrals to the BCC.