



Provider Relief Fund General and Targeted Distribution
Department of Health and Human Services
Post-Payment Notice of Reporting Requirements

Background:

On June 11, 2021, the Department of Health and Human Services issued a document titled: [*Provider Relief Fund General and Targeted Distribution: Post-Payment Notice of Reporting Requirements*](#) to notify Provider Relief Fund (PRF) recipients of the data elements and deadlines that constitute the post-payment reporting process. The June 11 PRF Requirements establish: 1) the deadlines by which recipients are required to use or return funds, and 2) the deadlines by which recipients must submit a report on use of funds.

The previous PRF guidance, titled: [*General and Targeted Distribution: Post-Payment Notice of Reporting Requirements*](#), was released January 15, 2021 and is superseded by the June 11 guidance.

Principle differences between the guidance are:

1. Updated Reporting Times
2. Updated Payment Use Periods
3. Reporting Requirement Changes

Updated Reporting Times

- The time to complete required reporting is now 90 days, an increase from the previously stated 30-day period. The PRF Reporting Portal will open on July 1, 2021.

Updated Payment Use Periods

- All payments received after June 30, 2020 are to be used or returned based on the date the payment was received (date period chart can be referenced below). The deadline remains June 30, 2021 for any PRF funds received between April 10, 2020 and June 30, 2020.
- Previously, all payments were required to be used or returned by June 30, 2021, regardless of when the payment was received.

	Payment Received Period (Payments Exceeding \$10,000 in Aggregate Received)	Deadline to Use Funds	Reporting Time Period
Period 1	From April 10, 2020 to June 30, 2020	June 30, 2021	July 1 to September 30, 2021
Period 2	From July 1, 2020 to December 31, 2020	December 31, 2021	January 1 to March 31, 2022
Period 3	From January 1, 2021 to June 30, 2021	June 30, 2022	July 1 to September 30, 2022
Period 4	From July 1, 2021 to December 31, 2021	December 31, 2022	January 1 to March 31, 2023

Reporting Requirement Changes

- Recipients must report for each period in which they received \$10,000 or more. In previous guidance, recipients were only required to report for \$10,000 or more in cumulative PRF funding.

In addition to essential business tax information, required PRF information submission data includes:

- Interested earned on any PRF payments
- Other assistance received (such as PPP, FEMA, CARES, and local assistance)
- Expenses for which PRF payments were used
- Patient care revenues for 2019 through the most recently completed calendar year

Additional Resources

- [Press Release](#) from HHS
- HHS has committed to hosting and issuing webinars, Q&A sessions, FAQ sheets, and a PRF Reporting Portal User Guide. Dates will be released in the weeks to come.