

**Coronavirus Disease 2019 (COVID-19):**  
**American Rescue Plan Act: One-Time Supplemental Payment to**  
**Address Recruitment, Retention, and COVID-19 Related Staff**  
**Expenses**  
**Announcement 21-086**

**AUDIENCE:**

ODP Qualified Providers

All Interested Stakeholders

**PURPOSE:**

To provide guidance about the process to request one-time payments to cover COVID-19 related expenses for high staff vacancy and turnover rates.

**DISCUSSION:**

The American Rescue Plan Act of 2021 (ARPA) provides a temporary 10% increase to the federal medical assistance percentage (FMAP) for certain Medicaid expenditures for home and community-based services (HCBS). The funding is to be used to enhance, expand, or strengthen HCBS beyond what is available under the Medicaid program as of April 1, 2021 and through March 31, 2024.

As part of the Office of Developmental Programs' (ODP) ARPA spending plan to strengthen HCBS, providers can receive a one-time supplemental payment to address **recruitment, retention and COVID-19 related staffing expenses for direct support professionals or supports coordinators to include funding for hazard pay, costs of**

**recruitment efforts, sign-on bonuses, retention bonuses, and other incentive payments.**

Providers will be required to complete and submit the attached **Provider Attestation Form for One-Time Supplemental Payment** and submit it to ODP for consideration. Providers will be subject to recoupment of funds if it is identified in a state or federal audit or any other authorized third-party review that the provider has inappropriately billed for services or received duplicative payments for services provided or if expenses were reimbursed by duplicative funding streams. No portion of the supplemental payment can be utilized to increase executive compensation. Providers will be required to continue providing services from December 1, 2021 through June 30, 2022, obtaining written consent from ODP for any discontinuation of a service line or closure of a service setting. Additionally, providers will comply with all reporting requirements related to the use of the supplemental payment.

Requests submitted by December 17, 2021 will be processed for payment prior to the end of December. Requests for supplemental payments may be submitted through January 31, 2022.

**Attachments:**

- Office of Developmental Programs (ODP) Provider Attestation Form for One-Time Supplemental Payment