

Medication Administration Train the Trainer Face-to-Face Class Announcement:

Fall/Winter 2022 Face-to-Face Schedule: October through December 2022

All Train-the-Trainer Face-to-Face Classes will continue to be virtual through December 31, 2022. Classes for New Trainers and Recertifying Trainers will be held separately. New Trainer classes are for first-time trainers designated as New Trainer and start at 8:30 AM. Recertifying Trainer Classes are available in the morning and in the afternoon according to the schedule below. Morning classes are designated as AM Recertification classes and will start at 8:30 AM. Afternoon classes are designated as PM Recertification classes and will start at 1:00 PM.

<u>Day</u>	<u>Date</u>	<u>Type</u>
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October

Tuesday	10/11/22	AM
Wednesday	10/12/22	New
Thursday	10/13/22	New
Tuesday	10/18/22	New
Wednesday	10/19/22	AM
Tuesday	10/25/22	PM
Wednesday	10/26/22	New
Thursday	10/27/22	New

November

Tuesday	11/1/22	AM
Wednesday	11/2/22	PM
Thursday	11/3/22	New
Wednesday	11/9/22	New
Thursday	11/10/22	New
Tuesday	11/15/22	New
Wednesday	11/16/22	New
Thursday	11/17/22	AM

<u>Day</u>	<u>Date</u>	<u>Type</u>
<u>December</u>		
Thursday	12/1/22	New
Tuesday	12/6/22	AM
Wednesday	12/7/22	New
Thursday	12/8/22	New
Tuesday	12/13/22	New
Wednesday	12/14/22	PM
Thursday	12/15/22	New

The full details about the Face-to-Face class will be provided once you have successfully completed the post test exams and the Role of the Certified Trainer sections in the [Medication Administration Train-the-Trainer course](#).

Instructions for accessing the Train-the-Trainer course in the new Medication Administration platform can be found in [ODP Announcement 22-091](#).

In addition, if you have questions about start times, assignments, handouts, etc. please contact the Medication Administration Help Desk Portal: www.mahelpdesk.com.

*** You may to select Face-to-Face classes in first-come first-served order once you have successfully completed your exams. There is a finite number of seats in each class and some classes do fill up.

**** We may cancel a class date if enrollment in that class is too low.