Human Resources Committee Meeting
Wednesday, April 17, 2024 • 10:00 am – 12:00 pm
Webcast Only
Webcast instructions will be sent 24 hours prior to the meeting.

I. **Welcome & Introductions**

II. **RCPA Legislative Update**
Jack Phillips, Director, Government Affairs

III. **RCPA Updates**
Carol Ferenz, Director, Intellectual & Developmental Disabilities
    A. RCPA Annual Conference: Presenter Suggestions/Topics
    B. Update on Performance-Based Contracting/Staff Credentialing

IV. **HR Topic Items for Discussion**
    A. EEO1 Report is Due June 30, 2024
    B. Billable Expectations for FT Clinical Employees
    C. Examples of Interview Questions
    D. Inclement Weather Policy
    E. How do you manage QA/QI in your organization?
        1. Evaluation Form & Process and/or Job Description for Director of QA/QI
    F. How do you manage Risk Management in your organization?
        1. Where does this function reside? HR, Fiscal, etc.?
        2. Staff vs. Client Incidents
        3. How do you deal with "near-misses?"

V. **Open Discussion**

Next Meeting: Wednesday, August 7, 2024, at 10:00 am