

## Now Available: Administrative Review (AR) Courses ODP Announcement 24-032 REISSUE

### AUDIENCE:

State and Non-State Intermediate Care Facilities for Individuals with an Intellectual Disability (ICF/IIDs), Administrative Entities (AEs), Supports Coordination Organizations (SCOs), Support Coordinators (SCs), Direct Service Providers (DSPs) and Contracted Entities that conduct or perform oversight of Incident Investigations performed by Certified Investigators (CIs).

### PURPOSE:

To communicate that the AR Course, which includes an online module and a live virtual case study session, is now available.

### DISCUSSION:

The purpose of the Administrative Review is to ensure that each critical incident investigation results in meaningful changes that promote the health, safety, and rights of individuals. It does this by reviewing the competency and quality of each investigation for objectivity, speed, and thoroughness, weighing the evidence to make an investigation determination, and determining corrective actions to mitigate risk and decrease the chance of a future occurrence of a similar incident. All entities that complete certified investigations are required to conduct the AR process as outlined in the [AR Manual](#). This course is offered as an opportunity to support entities to complete high-quality AR's that help mitigate risks to individuals receiving services.

There are two parts to the course:

Part 1: Online Module which includes three (3) units and a quiz

Part 2: Live Virtual Case Study Session

The online module is a prerequisite to the virtual case study session. Once the online module, including all three units and the quiz, is successfully completed, registration will be available for the virtual case study session. Registration is accessed from the same course page.

**The AR course page can be accessed by logging on to MyODP.org and then clicking on this updated link: [AR Training](#)**

#### **QUESTIONS:**

For any questions regarding registration for the AR Module, please contact [amy.hines@temple.edu](mailto:amy.hines@temple.edu).