

## **Adult Autism Waiver (AAW): Updated Individual Support Plan (ISP) Signature Form**

### **ODP Announcement 24-050**

#### **AUDIENCE:**

Adult Autism Waiver (AAW), Supports Coordination Organizations (SCOs), Supports Coordinators (SCs), SC Supervisors, Individuals and Families, Providers,  
All other interested stakeholders

#### **PURPOSE:**

This communication notifies SCs, SC supervisors, providers, and other interested parties of the updated ISP Signature Form (DP 1032 AAW).

#### **DISCUSSION:**

The Bureau of Supports for Autism and Special Populations (BSASP) has revised the ISP Signature Form (DP 1032 AAW) required to be completed at initial ISP and Annual Review meetings. The updated DP 1032 AAW is attached to this communication and will also be available on [MyODP](#).

The DP 1032 AAW consists of two sections. The first section contains instructions for completing the form. SCs should familiarize themselves with the instructions before completing at initial ISP or Annual Review Plan (ARP) meetings.

The second section contains the signature form and the signature page. Follow the instructions for completing the signature form and signature page. If the participant (or his/her representative) does not initial any of the boxes following statements 1-14, the “Note” box on page 2 of the form must be completed.

All attendees of the meeting must sign the signature page to verify their participation. If a team member participates in the meeting by phone or virtually, the SC must fill out the form for that team member and check the box that shows he/she participated by phone.

The SC is responsible to fully document the ISP meeting details, as well as the completion of the DP 1032 AAW in a service note.

With the release of this announcement, ODP Announcement 20-103, is obsolete.

**CONTACT:**

Questions or comments can be directed to your BSASP Regional Office.

**ATTACHMENT:**

Revised Adult Autism Waiver ISP Signature Form (DP 1032 AAW 04/2024)