



Fiscal Year (FY) 2024-25 Supports Broker Recertification Training

ODP Announcement 24-073

AUDIENCE:

- All Certified Supports Brokers
- All Supports Broker Agencies
- All Agency with Choice (AWC) Providers
- Vendor Fiscal/Employer Agent (VF/EA)
- All Common Law Employers (CLEs)
- All Managing Employers (MEs)

PURPOSE:

To announce the Department-approved Supports Broker recertification training is available for the first seven months of FY 24-25

DISCUSSION:

The Office of Developmental Programs (ODP) requires that Support Service Professionals/Supports Brokers under the Consolidated, Person/Family Directed Support (P/FDS), and Community Living (CL) Waivers must successfully complete a Supports

Broker Certification Program provided by ODP or its designee every three years following their initial certification.

Support Service Professionals/Supports Brokers who were initially certified during FY 2021-2022 (July 1, 2021 through June 30, 2022) must complete the Supports Broker Certification Program by July 1, 2025. This requirement will continue for subsequent years.

The Temple University Institute on Disabilities is offering six (6) one-day virtual certification training sessions on the following dates:

- Friday, **September 20, 2024**, from 9:00 AM to 4:00 PM
- Friday, **November 8, 2024**, from 9:00 AM to 4:00 PM
- Tuesday, **January 7, 2025**, from 9:00 AM to 4:00 PM
- Tuesday, **March 11, 2025**, from 9:00 AM to 4:00 PM
- Tuesday, **May 6, 2025**, from 9:00 AM to 4:00 PM
- Friday, **June 20, 2025**, from 9:00 AM to 4:00 PM

Additional information on how to register for these certification trainings will be provided soon.

NOTE: Maintaining current Supports Broker Certification is the responsibility of both the individual and the providing agency. The Office of Developmental Programs will review certifications during provider requalification's and Quality Assessment and Improvement (QA&I) processes.

Please contact the Participant-Directed Services Regional Lead in your area if you have questions.

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Thank you for your continued dedication to supporting individuals with intellectual disabilities, developmental disabilities, autism (ID/DD/A) and their families.