



Now Available: Revised Room and Board Residency Agreement § 6100.687 (DP 1077) ODP Announcement 24-105

AUDIENCE:

- Individuals and Families
- Providers of Residential Habilitation or Life Sharing services funded through the Consolidated, Community Living, and/or Adult Autism Waivers or base funding
- Administrative Entity (AE) Administrators or Directors
- County Administrators
- Supports Coordination Organizations (SCO)
- Providers of Targeted Support Management
- Other Interested Parties

PURPOSE:

To announce that the Office of Developmental Programs (ODP) has revised the Room and Board Residency Agreement § 6100.687 (DP 1077) and placed it on MyODP.

DISCUSSION:

ODP made the following changes to the Room and Board Residency Agreement to align with guidance from the Centers for Medicare and Medicaid Services (CMS) to comply with the Home and Community-Based Services (HCBS) rule:

- The termination of the agreement section was written more clearly to help individuals understand the responsibilities of residential providers when the provider is no longer willing to provide residential services to the individual at the address of residence.
- A complaint section was added to help individuals understand their right to file a complaint with the residential provider if they disagree with the termination of the Room and Board Residency Agreement. This section also outlines some of the provider's responsibilities for documenting and managing complaints received.

ODP also added clarification about the individual's responsibilities when receiving funds through Pennsylvania's Rent Rebate program to align with 55 Pa. Code §§6100.684 – 685.

Providers can begin using this form immediately. If a provider has a current Room and Board Residency Agreement completed for an individual, that form would continue to be accepted as current until the annual due date or until a change requires that a new form is completed. The provider must use this revised Room and Board Residency Agreement § 6100.687 at the next annual due date or when there is a change.

This form is available at this link <https://home.myodp.org/resources/autism-resources/forms/> or by following this path on the MyODP website: Resources>> Forms.

ODP is working to translate the updates to the DP1077 into Spanish. The DP1051-S can continue to be used for individuals who need it until the translation of the DP1077 is complete.

CONTACT:

Questions about this communication should be directed to the appropriate ODP Regional Office.

ATTACHMENT:

- DP 1077