



Performance-Based Contracting (PBC) Residential Services Implementation Guide Updates

ODP Announcement 25-003

AUDIENCE:

All Interested Stakeholders

PURPOSE:

The purpose of this announcement is to inform stakeholders of updates to the Performance-Based Contracting (PBC) Residential Services Implementation Guide.

DISCUSSION:

The *PBC Residential Services Implementation Guide* describes PBC, including rationale and background, details about performance standards and tier determination, data and documentation submission, timelines, Pay for Performance, and significant changes as a result of public comments. The following documents are included with the Guide:

- ***PBC Residential Services Attestation Form*** – Residential providers are required to complete this form and upload it as part of the data and documentation submission for tier determination. The attestation, in addition to documentation submitted by the residential provider, will help inform the Office of Developmental Programs (ODP) assignment of a PBC tier for the provider.
- ***Residential Performance Standards*** – A copy of the performance standards published in Bulletin 00-24-01, which are a key component of PBC. Each standard contains measurable requirements that residential providers must meet.



- ***PBC Residential Services Provider Data Submission Tool and Instructions*** – This PDF version of the Data Submission Tool is intended to support provider completion of the web-based Data Submission Tool in QuestionPro. ODP will send notification with instructions to residential providers when the PBC Residential Data Submission Tool is available for completion via the Quality Assessment Improvement (QA&I) resource account.
- ***PBC Residential Services Tier Scoring Tool*** – The tool that will be used to determine tier assignment.
- ***Appendix A: Significant Changes to Performance-Based Contracting Proposal as a Result of Public Comment and Feedback from First Round of Tier Determinations.***
- ***Appendix B: Residential Provider Agreement***
- ***Appendix C: Residential Performance Standards***
- ***Appendix D: Residential Performance-Based Contracting Attestation***
- ***Appendix E: Performance-Based Contracting Residential Data Submission Tool***
 - *Primary Provider Residential Data Submission Tool*
 - *Select Provider Residential Data Submission Tool*
 - *Clinically Enhanced Provider Residential Data Submission Tool*
- ***Appendix F: Performance-Based Contracting Residential Scoring Tool***
- ***Appendix G: Tier Selection Checklist***

Updates to the *PBC Residential Services Implementation Guide*

- **Changes to Incident Management Measures:**
 - RM-IM.01.1 – Data pull will be for 2024 calendar year (CY) quarters 1-2 (Q1-2) and an adjustment variable of 1% will be applied.
 - RM-IM.01.2 – No change.
 - RM-IM.01.3 – Temporarily changing the threshold from 90% to 86%. For fiscal year (FY) 2027-28, the threshold will return to 90% using CY 2026 data.



- RM-IM.01.4 – Moved to future measure in FY 2027-28 using CY 2026 data.
- RM-IM.01.1- RM-IM.01.3 – Scoring as composite requiring 2 out of 3.
- **Provider Data Submission Tool Clarifications:**
 - **Overall:** Updated timeframes pertaining only to August 2024 submissions - as stated, measures will be based on CY 2024 unless otherwise noted.
 - **General instructions:** Added request that Providers highlight area(s) of uploaded documents that pertain to the associated measures.
 - **Clinically Enhanced:** Questions restructured to help identify providers who render services in medical and dual diagnosis categories.
 - **ADM.01.2:** Added guidance that owners may also be considered a governing body.
 - **CN-C.01.1:**
 - Simplified Full-time equivalent (FTE) calculation section.
 - Removed section asking for numbers of staff with each certification – ODP will rely on the existing uploaded document section of this measure.
 - **CN-C.02.2:** Tool modified to instruct providers who do not meet the published benchmark – that they may submit documentation related to post hospitalization follow-up with the initial data submission.
 - **CN-DD/Bx.02.2:** Added Restrictive Procedures (to correspond with listing in measure description) to process details.
 - **CN-M.01.2:** (medical-only) Added clarification that if a Provider is not currently serving children, then they should describe the capacity to access indicated resources.

Online Document Access

The updated version of the *PBC Residential Services Implementation Guide* is located on the [Performance-Based Contracting Information page on MyODP](#).



Submission of Data and Documentation for Tier Determination

- All residential providers that did not submit data and documentation in August 2024, are required to submit data and documentation in February/March 2025, regardless of the tier for which they will meet criteria.
- All residential providers that submitted data and documentation in August 2024 and applied for a Select or Clinically Enhanced tier will be reviewed in February-March using calendar year 2024 data. Any change to tier assignment based on this review will be effective July 1, 2025.

PBC Data and Documentation Submission Information Session

ODP will host a webinar for all residential providers on **January 29, 2025, from 11:00 am to 12:00 noon** to review the PBC data and documentation submission process, including the PBC Residential Provider Data Submission Tools. Providers can register by clicking the following link:

- [Performance-Based Contracting \(PBC\) Data Submission Tool Information Session.](#)

QUESTIONS:

Please direct any questions about this information to ra-pwodppbc@pa.gov.

ATTACHMENTS:

- *Attachment 1: Performance-Based Contracting Residential Implementation Guide*
- *Attachment 2: PBC Residential Services Provider Self-Assessment Toolkit*
 - *Attachment 2A: Provider Performance-Based Contracting Preparedness Self-Assessment*
 - *Attachment 2B: Provider Preparedness Workbook 2025 Updates (20250107)*
- *Attachment 3: Residential Performance Based Contracting Attestation*