



# Updates to the Individual Support Plan (ISP) Bulletin Attachments

## ODP Announcement 25-012

### AUDIENCE:

Administrative Entities (AEs), Supports Coordinators (SCs), SC Supervisors, Supports Coordination Organizations (SCOs), Providers, Agency With Choice and Vendor/Fiscal Employer Agent Financial Management Services organizations and other interested parties.

### PURPOSE:

This communication announces the release of the ISP Manual that includes changes due to the January 1, 2025 amendments to the Consolidated, Community Living and Person/Family Directed Support waivers. The Individual Support Plan Signature Form (DP 1032) is also updated.

### DISCUSSION:

As outlined in ODP Bulletin 00-22-05, updates to Attachment 1 (the ISP Manual) and Attachment 8 (Summary of Major Changes Made to ISP Requirements or Processes) are being announced through an ODP Communication. These documents have been updated to include changes due the waiver amendments effective January 1, 2025. The updated Individual Support Plan Signature Form is Attachment 3. Bulletin 00-22-05 and

attachments two and four through seven remain current until updated through other ODP Communications. Attachments 1, 3 and 8 should be used effective immediately and have been uploaded as the current attachments to ODP Bulletin 00-22-05 on the DHS Bulletin webpage. The updated documents can be reached by clicking the blue hyperlinks in the Attachments section below.

In addition, the Individual Support Plan Signature Form (DP 1032) may be found on MyODP at [Forms – MyODP](#).

- [To access Attachment 1 \(the ISP Manual\)](#)
- [To access Attachment 3 \(DP 1032, ISP Signature Form\)](#)
- [To access Attachment 8 \(major changes\)](#)

**ATTACHMENTS:**

Attachment 1: ISP Manual for Individuals Receiving Targeted Support Management, Base-Funded Services, Consolidated, Community Living or Person/Family Directed Support (P/FDS) Waiver Services or Who Reside in an Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF/ID)

Attachment 3: The Individual Support Plan Signature Form (DP 1032)

Attachment 8: Summary of Major Changes Made to ISP Requirements or Processes

**CONTACT:**

Questions about this communication should be directed to the appropriate Office of Developmental Programs' Regional Office.