



Adult Autism Waiver (AAW) Updated Individual Support Plan (ISP) Signature Form

ODP Announcement 25-029

AUDIENCE:

Individuals and Families, Adult Autism Waiver (AAW), Supports Coordination Organizations (SCOs), Supports Coordinators (SCs), SC Supervisors, Providers, All other interested stakeholders

PURPOSE:

This communication notifies AAW SCs, SC supervisors, providers, and other interested parties of the updated AAW ISP Signature Form (DP 1032 AAW). The updated DP 1032 AAW is required for all initial ISPs and annual review meetings and should be used effective immediately.

DISCUSSION:

The Bureau of Supports for Autism and Special Populations (BSASP) has revised the ISP Signature Form (DP 1032 AAW) required to be completed at the initial ISP and Annual Review meetings. The updated DP 1032 AAW is attached to this communication and will also be available on [MyODP](#).

A new question has been added to the form to ensure compliance with the Home and Community-Based Services Setting Rule:

“9. I have selected and agree with the settings in my ISP and understand that I can choose to receive services in non-disability specific settings.”

This question has been added to ensure that the individual agrees with identified settings reflected in their current ISP and understands the non-disability specific settings available to them. The SC is responsible to ensure the participant understands they can receive services alongside people without disabilities and that the participant does not have to receive services in places where there are only other people with disabilities. The participant has expressed their preferences for service locations to the support team and these preferences are reflected in the ISP.

All attendees of the meeting must sign the signature page to verify their participation. If a team member participates in the meeting by phone or virtually, the SC must fill out the form for that team member and check the box that shows they participated by phone. The SC is responsible to fully document the ISP meeting details, as well as the completion of the DP 1032 AAW in a service note.

CONTACT:

Questions or comments about this communication should be addressed to the appropriate ODP BSASP Regional Office.

OBSOLETE:

With the release of this announcement, ODP Announcement 24-050, is obsolete.

LINK:

[Revised Adult Autism Waiver ISP Signature Form](#) (DP 1032 AAW 01/2025)